



RfQ16/01193: Video and audio recording Facilities for Justice and Human Rights Projects Management Unit

**Clarification Questions and Answers
(as of 02 March 2016)**

Q1: In what format should be video?

A1: Videos must be in .AVI format.

Q2: How many cameras you needed and how many hours/day should be recorded?

A2: One training room during a working day (8 hours) is planned to be recorded, except coffee breaks and lunch. The estimated time for recording is 6 hours/day.

Q3: One DVD fits just 2 recorded hours of DV quality, respectively 3 DVDs are needed per/day, 9 DVDs for 3 days and 108 DVD for 12 events. It would be reasonable to use a hard drive of 1TB.

A3: Amendment No.1 on <http://tenders.undp.md/tenders/1193/> stipulates the hardware to be used:

CDs with recordings of each training Hardware with recordings of each training	3 CDs x 12 events 7 sets of DVDs and 3 USBs 3.0 x 12 events	Romanian subtitles should be as a separate file (for example .srt) which can be switched on/off
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Q4: What sound equipment will be used during trainings, should microphones be ensured by the applicant company as well?

A4: Sound equipment will be ensured for the simultaneous translation, there is no need for provision of microphones or other sound equipment.

Q5: What are the trainings' locations? The price offer should include the shipping/transportation costs, therefore the location should be considered.

A5: The trainings are planned to be organized in the center of Chisinau